

GATT/AIR/737

15 SEPTEMBER 1969

SUBJECT: COMMITTEE ON BUDGET, FINANCE AND ADMINISTRATION

THE COMMITTEE ON BUDGET, FINANCE AND ADMINISTRATION, WHICH WAS APPOINTED BY THE COUNCIL ON 21 MAY 1969, WILL MEET AT THE VILLA LE BOGAGE FROM 7 TO 10 OCTOBER 1969. THE MEETING WILL BEGIN AT 10 A.M. ON TUESDAY, 7 OCTOBER 1969.

THE TERMS OF REFERENCE AND MEMBERSHIP OF THE COMMITTEE ARE SET OUT IN DOCUMENT L/3210.

THE FOLLOWING ITEMS ARE PROPOSED FOR THE AGENDA:

1. AUDITED ACCOUNTS FOR 1968:

THE DIRECTOR-GENERAL'S FINANCIAL REPORT ON THE 1968 ACCOUNTS AND REPORT OF THE EXTERNAL AUDITOR THEREON (L/3220)

2. FINANCING OF THE 1969 BUDGETS OF THE GATT AND THE ITC:

EXPENDITURE AND COMMITMENTS STATEMENTS AS AT 30 SEPTEMBER 1969
(DOCUMENTS WILL BE MADE AVAILABLE TO THE MEMBERS AT A LATER DATE)

CONTRIBUTIONS IN ARREARS (SPEC(69)113)

3. 1970 BUDGET ESTIMATES OF THE GATT:

BUDGET ESTIMATES FOR THE FINANCIAL YEAR 1970 (L/3222)

ADDITIONAL INFORMATION PAPERS WILL BE SUPPLIED AS FOLLOWS:

INSURANCE AGAINST THE ORGANIZATION'S LIABILITIES UNDER APPENDIX D OF THE STAFF RULES (SPEC(69)111)

SALE AND FREE DISTRIBUTION OF GATT AND ITC UNCTAD/GATT PUBLICATIONS (SPEC(69)112)

4. 1970 BUDGET ESTIMATES OF THE ITC UNCTAD/GATT:

THE WORK PROGRAMME OF THE INTERNATIONAL TRADE CENTRE UNCTAD/GATT AND ITS BUDGETARY REQUIREMENTS FOR 1970 AND 1971 (ITC/AG/5 AND CORR.1)

NOTE ON EVALUATION (ITC/AG/6 AND ADD.1)

REPORT OF THE JOINT UNCTAD/GATT ADVISORY GROUP ON THE ITC ON ITS SECOND SESSION (ITC/AG/7)

BUDGET ESTIMATES FOR THE FINANCIAL YEAR 1970 (ITC/AG/8)

REPORT OF THE ACABQ ON THE ITC BUDGET ESTIMATES FOR 1970 (SPEC(69)114)

5. OTHER BUSINESS

MEMBERS OF THE COMMITTEE ARE REQUESTED TO INFORM ME BY 30 SEPTEMBER OF THE NAMES OF THEIR REPRESENTATIVES.

O. LONG